

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



alidra  
ENTERPRISES  
HUMAN RESOURCE CONSULTANT

أفضل طريقة لتحصيل الوظائف الجديدة

# ABOUT US

We feel proud to inform you that Al-lqra Enterprise is one of the few organizations that fulfilled all the conditions of a reliable manpower recruitment agency and have been authorized by Government of India to supply manpower all over the world. Since 1966 Al-lqra Enterprises. has been at the forefront of the recruitment services business offering both Employers and Employees a wide range of the most professional services and with a reputation to safeguard the interest of Employers and to provide expertise and ethical standards in the placement of truly qualified Personnel. We continue to be committed to the highest standards in human resources and placement. Through the many years of working knowledge as Recruiting Consultants, we have grown immensely and our achievement, and performances have been particularly outstanding in the Middle East and Gulf, where our list of credentials are the thousands of men we have deployed so far in the Gulf Countries and splendid record of services on the job performance. Satisfied clients is long and impressive and our best

**Al-lqra** is one of the leading Overseas Recruitment Agency registered with the ministry of labour, Government of India, with an excellent track record of over 30 years admirable service to Middle East reputed companies & Government.

Organizations involved in large IT industries, Building Constructions, Engineering Projects, Hospitals, Shipping & Ports, Municipality, Defense Organization & Jewellery Shops.

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Our capability covers a gamut of Services that could meet client's needs irrespective of the size of the organizations. We provide best available services to all our clients. You name them... we got them. We have associates in Nepal, Bangladesh & Pakistan undertake jobs for these countries also

Royal Consulate General of Saudi Arabia Registration No: 459/11/12/0

# OUR TEAM

## MUMBAI TEAM

Shaikh Sikander Sultan  
Founder & CEO

Mohammed Alam Mukhtar  
Global Consultant

Shah Rukh Shaikh  
Managing Partner

Shaikh Imran Husain  
Manager

Nawaf Ahmed Shaikh  
HR Executive

Farah Mazhar Sayyed  
Senior Accountant

## DELHI TEAM

Khursheed Akhtar  
Branch Manager

Mohd Aslam  
Accountant

Shahjahan  
Senior HR Executive

Bal Kishan  
HR Executive

# SERVICES



RECRUITMENT SOLUTION WORLD WIDE

## Recruitment Solution

We are doing Human Resource Consultant Since 1988. We always prefer the selection of applicants either by oral or practical test to be conducted by the employer or his authorized representative. Final screening and shortlisting of candidates we accumulate enough no of potential candidates qualifying the requirement by qualification, experience, employee specifications and etc.



دار العبران



# CLIENTELE



# 6OBSULYING

With our extensive experience in Human Resource and Personnel Building we have achieved an edge over identifying critical man power trends and catering efficiently to a wide range of industries. Our highly Appreciated, customized and ever evolving services are meant to bring the right fit to your valuable workforce.

## **Oil & Gas**

Our esteemed and highly qualified panel of experts from the industry is committed to recruit only the most competent and skilled industry personnel. To cater exclusively to the Petrochemical / Oil & Gas / Refinery Industry we have a dedicated division focusing on providing specialized services. We have contributed Significantly to leading Petrochemical / Gas & Refinery plants in many Middle-East countries. With highly qualified and skilled personnel at all levels of industry functions and operations. With a large candidate database furnishing all levels of experience and qualifications, our short listing, selection and recruitment process is one of the most systematic and proactive approaches in the industry. Our outstanding services have helped us liaise long term and robust relationships with industry businesses that have loyally employed our services time and again.

## **Construction**

Whether you're looking for competent Engineers or Highly Skilled Workers like Supervisors, Masons, Carpenters, Metal-Workers, Technicians, Heavy Machine Operators and more, we have toiled extensively for 2 long and unwavering decades to provide the best workforce in the industry to leading construction firms in the Middle East

## **Healthcare**

In a time as hospitals and clinics make core competencies their focus and compete for world class services, we have contributed by providing the creme de la creme of the medical industry. Our healthcare specific assessment pinpoints the right candidates critical to your work. With our widespread network we have successfully satisfied our clients with the best of Doctors, Nurses, Technicians, Hospital Staff etc. to several GCC countries

## **Information Technology**

Our IT Recruitment team has been foremost in providing with the most qualified, proficient, efficient and experienced Professionals in several in demand and key areas of the industry. Our assessment techniques help us pick Professionals with the right attitude who keep themselves constantly updated with ever changing IT trends. Some of the key skills we have catered to are:

- WEB APPLICATION DESIGNERS, DEVELOPERS and ARCHITECTS
- SYSTEM AND NETWORK ADMINISTRATORS
- DATABASE ADMINISTRATORS
- GRAPHICS DESGINERS

## **Other Industries**

With our services suited to clients specific needs we have provided excellent Manpower and Human Resource services catered to several other industries including Finance / Electrical / Mechanical / Automobile / Air Conditioning & Refrigeration / Manufacturing / Retail and other Industries. We have been exclusively retained by top Large, Medium and Small scale Engineering and Manpowcr Contractors.

## **Recruitment Procedure:**

Once the client has Al Iqra Enterprises for recruitment, our company shall formulate a recruitment plan specific to the client's qualification guidelines and other requirements, also taking into consideration recruitment timelines. Our Team has a strong exposure in sourcing the right candidate through various sources and use various channels in headhunting.

If you have queries on overseas employment procedure, visa pi-ocessing and relocation guidelines for any of the countries; send us your queries at h [@aliqra.co.in](mailto:@aliqra.co.in)

# YHE CATEGORIES WE SOPPL@

## **HIGHLY QUALIFIED:**

Architect/Planners, Banking Specialists, Chartered/ Costs, Accountancy Specialists, Doctors/Specialists, Engineers, Geologist, Junior Executives, Mineral Specialists, Scientists: Ph.D. in various fields, Senior Executive, Soil Specialists, Surveyors with long experience, Teachers/Professors, Computer Hardware/Software Engineer, Computer Operator, Call Center Executive

## **HIGHLY SKILLED:**

Earth Moving Equipment Operators/ Mechanics, Engine Mechanic, Executive, Grader Driver/ Operator, Heavy Plant Operators, Inspector of Excavation, Machllist, Mobile Crane Operators, Operators of Bulldozers, Plant Operator, Shovel Operators, Trailer Drivers

## **SKILLED:**

Account Clerk, Accountant Technical, Administration Assistant, Armature Bowing, Baker, Bench Grinder, Black Smith, Boat Deck Hand, Camp Surveyor, Carpenters, Carpenter Foremen, Car Driver, Change Hand Marine Filler, Civil. Workers Supervisor, Civil Foremen, Cook, Compounder, Cutter, Clipper, Cushion Marker, Diesel Mechanic, Duct Man, Draftsman, Electrical Forman, Electrical, Furnace Filler, Food Service Supervisor Butler, Glass Cutter, Heavy Duty Driver, Housemaids (trained), Head Rigger, Iron Worker, Inspector for Compressor. Inspector for

Cleaning, Line man Electrician, Loader Operator, laboratory Technician, Launch Driver, Mason, Mixtures Concrete, Male Nurse, Machinist Tool, Maduler, Maintenance Operator, Overseer, Petrol Mechanic, Plumbers, Plumbing Foreman, Painter General F/M, Packaging Supervisor, Pipe Fitter, Printers, Pipe Fitter General F/M, Pipe Fabricator, Pay Roll Clerk, Receptionist, Radio Mechanic, Shattering Carpenters, Survey Assistant, Site Clerk, Safety Inspector, Stenographers, Steel Binding, Store Keepers, Steel Fixer, Structural Steel General F/M, Salesman, Soil Tester Laboratory Assistant, Shoe Repairer/ Marker, Sanitary Fitter, Time Keeper, Tiller, Typing Clerk, Turner, Tailor Wofkshop F/M, Welders.

### **Semi Skilled:**

Assistant Cook, Bar Binding man, Barber, Block Maker, Boat Dock Hand, Carpenter, Erector Helper, Fisherman, Head Security Guard, Helper Steel Fixer, Kitchen Helper, Laundry Man, Placing Concrete Man, Pump Operator, Triet Loader, Tyreman, Waiter, Work Controller.

### **in-Skilled:**

Agricultural Labourers, Cable man Labourers, Cleaner Labourers, Coolies, Dock Yard Labourers, Dredge Laborers, Guardsman, Industrial Laborers, Jack Hammer Laborers, Laborers, Peons, Seaman, Shop Laborers, Sweepers, Watchman.

# CONTACT

## HEAD OFFICE - MUMBAI

Office No.410-411, 3rd Floor, Orchid Mall,  
B-Wing, Royal Palm, Aarey Colony, Goregaon (E)  
Mumbai - 400065. INDIA

Cell : +91 98202 93256 // 98675 58198  
Email : [hr@alqra.co.in](mailto:hr@alqra.co.in) [info@aliora.co.in](mailto:info@aliora.co.in)  
[alqramanpowert@yahoo.com](mailto:alqramanpowert@yahoo.com)

## MUMBAI OFFICE

Zahid Manzil, Behind Hayatt Centric  
Hotel, Juhu Tara Road, Santacruz (West),  
Mumbai 400049.  
(INDIA)

Cell : +91 98202 93256 // 98675 58198  
Email: [hr@alqra.co.in](mailto:hr@alqra.co.in) [info@alqra.co.in](mailto:info@alqra.co.in)  
[alqramanpowert@yahoo.com](mailto:alqramanpowert@yahoo.com)

## DELHI OFFICE

1/1B, 1st Floor, Hetram House, Bharat  
Nagar, New Friends Colony, New Delhi  
—25.(INDIA)

Cell : +91 92118 02873  
LAND LINE : +91 11 49026139  
Email : [jinfo@alqra.co.in](mailto:jinfo@alqra.co.in)

# INTERNATIONAL

# PARTNER



Mr.Musaad Ghamdi



Mr. Ahmed Jafar Al Shaikh



Mr. Khalid Alamgiri  
Recruitment

# INTERNATIONAL



**BANGLADESH**

# ASSOCIATES



**NEPAL**



**SRI LANKA**



**PAKISTAN**